

Bylaws
Of the
Trade and Industrial Educators of Georgia
Affiliate of the
Georgia Association for Career & Technical Education
Affiliate of the
Association for Career & Technical Education
Adopted August 1975
Amended January 2008

ARTICLE I-MEMBERSHIP DUES

Section 1. Membership Dues

- A. The required dues will be adopted at each annual business meeting of the affiliate upon recommendation of the board of directors.
- B. The required fees and dues are payable at each annual business meeting of the affiliate.
- C. Membership in the affiliate shall be void 90 days after the annual business meeting if dues are delinquent.

ARTICLE II-OFFICERS

Section 1. Qualifications of Officers

All officers must be, and have been, members in good standing of GACTE, ACTE, and TIEGA for at least 1 year prior before their election.

Qualifications for president elect

- 1. Be a member in good standing of GACTE, ACTE, and TIEGA.

Qualifications for president

- 1. Be a member in good standing of GACTE, ACTE, and TIEGA.
- 2. Have served as president elect for at least one year.

Qualifications for vice president

1. Be a member in good standing of GACTE, ACTE, and TIEGA.

Qualifications for secretary

1. Be a member in good standing of GACTE, ACTE, and TIEGA.

Qualifications for treasurer

1. Be a member in good standing of GACTE, ACTE, and TIEGA.
2. Be able to be bonded in such a sum as the board of directors may direct.

Qualifications for the directors

1. Be a member in good standing of GACTE, ACTE, and TIEGA.
2. Be active among members in their classification.

Qualifications for the at-large directors

1. Be a member in good standing of GACTE, ACTE, and TIEGA.
2. Must be a current secondary or post-secondary instructor from the current active membership.

I. Qualifications for officers to serve GACTE.

1. Be a member in good standing of GACTE, ACTE, and TIEGA.
2. Have served at least one year as an officer of the affiliate.
3. Meet other qualifications which may be set forth in the GACTE bylaws.

Section 2. Terms of Office

- A. **PRESIDENT.** The term of office of the president shall be 2 years and he or she shall serve through the annual meeting or until a successor is duly elected.

- B. **PRESIDENT ELECT.** The term of office for the president elect shall be 1 year. He or she shall assume office at the end of the annual business meeting and shall serve through the succeeding business meeting or until his or her successor has been duly elected.
- C. **VICE PRESIDENT.** The term of office for the vice president shall be 1 year. He or she shall assume office at the end of the annual business meeting and shall serve through the succeeding business meeting or or until his or her successor has been duly elected.
- D. **PRESIDENT ELECT** The term of office for the president elect shall be 2 years or until replaced by the outgoing president.
- E. **GACTE VICE PRESIDENT.** The term of office for the GACTE vice president shall be 3 years or in accordance with the GACTE Bylaws. The GACTE vice president shall assume office at the conclusion of the annual business meeting at which he or she is elected and shall serve through the succeeding 3 annual business sessions or until a successor has been duly elected or appointed.
- F. **SECRETARY.** The term of office for the secretary shall be 1 year. He or she shall assume office upon appointment by the board of directors at the end of the annual business meeting and shall serve through the succeeding annual business sessions or until the successor has been duly elected or appointed.
- G. **TREASURER.** The term of office for the treasurer shall be 1 year. He or she shall assume office upon appointment by the board of directors at the end of the annual business meeting and shall serve through the succeeding annual business session or until a successor has been duly appointed.
- H. **DIRECTORS.** The term of office for the directors shall be 2 years. They shall assume office at the conclusion of the annual business meeting at which they are elected and shall serve through the succeeding 2 annual business sessions or until their successors have been duly elected or appointed.
- I. At the discretion of the TIEGA board, a board member may be required to resign if he or she misses 2 or more consecutive meetings. A vote by the TIEGA board will be made at the board meeting immediately after the second and succeeding missed meeting as needed.

- J. At the discretion of the TIEGA board, members whose membership status changes while in office will be allowed to complete their term of office. Additionally, at the discretion of the TIEGA board, they will complete the cycle if president elect.

Section 3. Election of Officers

- A. WHEN? The president, vice president, president elect, ~~six~~ *nine* directors, and officers to serve TIEGA shall be elected during the business session of the affiliate held during the annual conference of the Georgia Association for Career & Technical Education.
- B. HOW? A slate of nominees for vacancies occurring on the board of directors shall be presented to the membership and other interested parties by the Nominating Committee at least 30 days before the annual business session.
- C. WHO? The Election Committee shall conduct the election at the annual business session.
 - 1. A printed list of nominees will be presented to the membership.
 - 2. Nominations may be made from the floor before voting.
 - 3. Voting will be held by a show of hands or ballot.
 - 4. In cases where one candidate for a particular office does not receive a majority, a run-off shall be held between the candidates receiving the highest number of votes.
 - 5. All other procedures of the election not covered in the Bylaws shall be governed by Robert's Rules of Order, Newly Revised, with decisions of parliamentarian accepted.
- D. The treasurer and secretary shall be appointed by the incoming board of directors immediately following the adjournment of the annual business session.

ARTICLE III-BOARD OF DIRECTORS

Section 1. Membership of Board of Directors

- A. The board of directors shall consist of president, immediate past president, vice president, GACTE vice president representing this affiliate, secretary, treasurer, 9 directors, and president elect.

- B. The board of directors shall request the State personnel who are responsible for trade and industrial programs in Georgia to appoint members of their staff to serve as ex-officio members of the executive committee.

Section 2. Duties of the Board of Directors. The board of directors shall:

- A. Have the power to fill vacancies in offices, except the office of president, occurring after the regular annual election has been held.
- B. Formulate policies and devise measures for operation of the affiliate between its annual business sessions.
- C. Arrange and have charge of programs for the annual business session.
- D. Consider proposed amendments to the Constitution and/or Bylaws, and report them to the affiliate membership with its recommendations.
- E. Authorize and approve all materials for publication by the affiliate.
- F. Recommend, through the president, nominees to serve on the various committees of the GACTE. These nominees are to be selected from the active membership.
- G. Appoint the treasurer after the annual business meeting. Upon appointment the committee shall arrange for bonding in such sum as the board of directors may deem necessary, the expense to be defrayed by this affiliate.
- H. Shall approve an audit committee named by the president which shall audit the accounts of the treasurer each year. Said audit report shall be submitted to the board of directors and shall be available at the annual business meeting of this affiliate.
- I. Meet at the call of the President or at the written request of five members of the committee.
- J. Meet at least once per quarter.
- K. A quorum shall consist of greater than 50% of the members of the board of directors.

ARTICLE IV-STANDING COMMITTEES

Section 1. Nominating Committee. The nominating committee shall:

- A. Certify the qualifications of all candidates, including those nominated from the floor.
- B. Present a list of at least 1 candidate for each vacant elective office for consideration by the affiliated members for election at the annual business meeting.

Section 2. Resolutions Committee. The resolutions committee shall:

- A. Formulate, distribute, and present resolutions for consideration by the affiliate at the annual business meeting.

Section 3. Awards Committee. The awards committee shall:

- A. Consist of at least 3 active members of the affiliate.
- B. Present for consideration by the organization names of candidates for honorary membership.
- C. Select for the authorization of the membership of the affiliate, qualified persons for other awards.

Section 4. Election Committee. The election committee shall:

- A. Prepare, distribute, retrieve, and count the ballots for election of officers.
- B. Conduct the election of officers at the annual business session of the affiliate.

Section 5. Publication Committee.

- A. The publication committee shall:
 - (1) Maintain the TIEGA website.
 - (2) Review all information published under the auspices of Trade and Industrial Educators of Georgia.
- B. The publication committee shall assume responsibility for keeping members informed of pertinent information.

ARTICLE V-ADDRESS OF AFFILIATE OFFICE

Section 1. The legal address of the Trade and Industrial Educators of Georgia shall be same as that of the Georgia Association for Career & Technical Education, Executive Office.

ARTICLE VI-AMENDMENTS AND ADOPTIONS OF BYLAWS

Section 1. Setting aside of Bylaws by Board of Directors. The board of directors may set aside the bylaws by a unanimous vote of the board of directors for the purpose of expediency in business matters. Such action shall be noted in the minutes and presented to the membership at the annual business session for ratification.

Section 2. Amendment of Bylaws. These bylaws may be amended by a vote of two-thirds of the members present and voting at any annual meeting, provided that notice of the proposed amendment(s) be given in due form at the preceding meeting, or presented to all members at least 30 days prior to the annual meeting at which it is to be voted upon. Bylaws which are inconsistent with the constitution may not be adopted.